

Our Member Policy Guide has been created to make it easy for you to find answers to questions you may have about your Renaissance ClubSport Aliso Viejo (RCS) membership. This handy guide outlines general club policies that have been established to ensure your comfort, safety and enjoyment of our facility.

Please take a few moments to familiarize yourself with the contents of the Member Policy Guide. Knowing and observing club rules and policies will help ensure that every visit to the club is enjoyable.

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### CLUB HOURS

Regular hours of operation for the club are Monday - Friday 5:00am to 11:00pm and Saturday - Sunday 7:00am to 10:00pm. We appreciate your cooperation in planning your workout and shower time so that you are prepared to leave the club promptly at closing time. Occasionally club hours will vary to accommodate holidays or other special occasions. We will post any schedule changes at least one week in advance so that you can modify your workout schedule.

### Other Hours of Operation:

#### Hotel:

Monday - Sunday: Open 24 hours

#### Membership & Hotel Sales Office:

Monday - Thursday: 9:00am - 8:00pm

Friday - Sunday: 9:00am - 6:00pm

#### Kids World:

Monday - Friday: 8:00am - 8:00pm

Saturday - Sunday: 8:00am - 7:00pm

#### Activities Desk:

Monday - Friday: 9:00am - 7:00pm

Saturday - Sunday: 9:00am - 5:00pm

**Citrus Fresh Grill:**

Breakfast: 6:00am - 11:00am

Lunch: 11:00am - 2:00pm

Dinner: 5:00pm - 10:00pm

**Citrus Bar:**

Sunday - Thursday: 11:00am - 11:00pm

Friday - Saturday: 11:00am - 12:00am

**Citrus Express:**

Monday - Friday: 5:30am - 8:00pm

Saturday - Sunday: 7:00am - 8:00pm

**R Spa & Boutique:**

Monday - Friday: 9:00am - 9:00pm

Saturday - Sunday: 9:00am - 6:00pm

**Valet Service:**

Monday - Sunday: Available 24 hours

Please note that departmental hours of operation are subject to change. Departments will have current hours posted in the club and hotel.

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**PHYSICAL ACTIVITY READINESS - Please complete the following pre-activity screening before you use the club, and annually thereafter:**

If any of the following factors apply to you now or in the future, consult your physician before increasing your physical activity level or proceeding with a fitness evaluation/test or training program: heart disease, numbness in the shoulders or arms, fainting/dizzy spells, high or low blood pressure, high cholesterol, bone and/or joint pain, unaccustomed to regular exercise, on medication, recent illness, diabetes, epilepsy/seizures, recent surgery, under/overweight, chest pains, pregnant, smoker, male over 45 years of age or female over 55 years of age. While the Club endeavors to create a safe and healthy environment for all members, it does not retain physicians on staff. Therefore, it is up to each member to monitor their own activities and understand their limits.

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**PARKING**

Renaissance ClubSport provides a convenient four-level parking structure for use by all members when visiting the club. The club entrance is on the south end of the parking structure; there are stairwells and elevators in the corners and middle of the structure.

- The parking structure is shared by club members, hotel guests, restaurant and spa patrons, and the adjacent office building.
- "Executive" club members receive complimentary valet parking; just drive up under the porte-cochere at the main entrance to the property, and our valet staff will take care of parking your car. You will receive a valet ticket; bring the ticket back to the valet podium when you are ready to depart.
- Valet parking service at the main entrance is available to "Premier" and "Gold" club members at the hotel's regular valet rates.
- Please observe a 5mph speed limit in the parking structure – there will be families with children and strollers walking to their cars and the elevators.
- Please do not leave any valuables in your car; RCS is not responsible for the loss of or damage to any personal property brought on premises.

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## **ATTIRE & FOOTWEAR**

At Renaissance ClubSport, we strive to create an environment that is upscale and visually pleasing, yet comfortable and safe for all. We ask all members and guests to use your best judgment in your choices of attire for the public areas of the club and hotel, and we ask that you consider safety and performance issues in your choices of athletic gear and footwear for sports participation.

Here are our basic attire and footwear standards:

- Shirts and shoes are required at all times in all areas except the locker rooms and outdoor aquatics center.
- Always wear closed-toe athletic shoes in the fitness center and when participating in any sport or group exercise class. If participating in an exercise class such as yoga, which is performed barefoot, wear shoes to and from the studio.
- On the racquetball, squash and basketball courts, wear shoes designed for court play, with non-marking soles.
- Exercise attire should not be overly revealing, and fabrics or accessories should not cause damage to the upholstery on fitness equipment.
- Swimwear is appropriate only in the aquatics center and locker rooms.

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## **CLUB SERVICE DESK**

The Club Service Desk is the “hub” of RCS. We ask that everyone entering the club check in with the Service Desk receptionist. Service Desk personnel are there for your convenience – whatever assistance or information you need, they can help or point you in the right direction.

- We ask that members (adults and children) present their membership card to the Service Desk receptionist upon entering the club. For the safety of our members we cannot admit anyone into the club without proper identification.
- Membership cards are not transferable and may not be loaned.
- If a membership card is lost, we will gladly replace it at a nominal fee.
- For your convenience many club transactions, such as guest registrations and guest fees and payments on account may be handled at the Club Service Desk.

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## **GUESTS**

Renaissance ClubSport welcomes guests and encourages members to share the experiences of the club with friends, family, and co-workers. To ensure club members optimum use of the club and to protect the value of your membership, the following Guest Policies apply:

- Members ages 18 and older may bring guests to RCS.
- A member’s guest who resides locally (within a 25-mile radius of RCS) may visit once per month, up to six times per year.
- We ask all guests to sign in at the Club Service Desk upon entering, and to complete a Guest Registration Card in its entirety for security and liability purposes.
- Either the guest or member may pay the applicable guest fee.
- Please accompany your guest in the club at all times, and please take responsibility for your guest’s conduct and attire.
- In fairness to all, we ask guests to follow the same club rules, policies and etiquette guidelines applicable to members.
- Expelled or suspended members may not come as the guest of another member.
- Extended guest passes or temporary memberships may be purchased for out-of-town visitors (those living outside a 25-mile radius of the club). Contact the Club Service Desk for more information.

- “Gold” club members receive one complimentary Guest Pass per month, and “Executive” club members receive two complimentary Guest Passes per month. All regular guest usage policies apply. ([back to the top](#))

## **CHILDREN & JUNIORS**

Our facility appeals to families as well as adults without children. Parents should advise your children and teens on appropriate behavior and supervise them (where required) while visiting the club. This is particularly important in the fitness center, restaurant, swimming pools, and locker rooms. The following policies are designed for the overall safety of children and juniors while in the club.

### **Children (Ages 12 and Under):**

Children ages 12 and under must be accompanied and directly supervised by a parent or adult guardian at all times while in the club, except when:

- Registered in Kids World (parent must remain on premises); or
- Enrolled in a club-sponsored and supervised program, such as a camp, clinic, class, special event, or birthday party (parent may be off premises).

Children may not enter the Fitness Center, Group Fitness Studios or the Men’s/Women’s Locker Rooms. Parents with children must use the Family Locker Room. Children ages 7 and above may use the outdoor coed whirlpool when accompanied by a parent. As of age 12, a child who completes the club’s TeenFit certification may use the Fitness Center when accompanied by a parent.

Children must be enrolled on a membership in order to enter the club or use any club facility (pool, gymnasium, racquetball courts, etc.) or a guest fee may be paid.

### **Juniors (Ages 13 to 17):**

Juniors ages 13-15 may use all club facilities (except the sauna, steam room and whirlpool in the locker rooms), but must be accompanied or directly supervised by a parent or adult guardian during the prime time hours of 5:00 p.m. to 9:00 p.m. Monday through Friday unless enrolled in a club-supervised program. During other hours, juniors 13-15 may use the club without being accompanied by a parent or adult guardian as long as:

- The club has on file a Youth Waiver signed by a parent;
- The junior member has completed the club’s TeenFit certification; and
- The junior member follows all club policies and guidelines for conduct.

Juniors ages 16-17 have no time or supervisory restrictions on club use as long as the same three conditions listed above are met. Juniors must be enrolled on a membership in order to use any club facility, or a guest fee may be paid. Juniors ages 13 to 17 may purchase an Individual membership at RCS, with a parent’s signature of approval and agreement to pay all dues and fees. All junior policies still apply.

### **Dependent Definition:**

A member’s child may be on his or her “Couple” or “Family” membership through age 21, as long as they are living at the same address and/or are a full-time student. Upon their 22nd birthday, dependents have the opportunity to “roll off” the family membership onto an individual membership, without an initiation fee. This offer is valid for 30 days after the 22nd birthday.

### **Parent Responsibilities:**

We ask all parents to take responsibility for following the club’s policies for children and juniors, and for accompanying or directly supervising children where and when the club requires. Direct supervision means that you are participating side by side with your child in the selected activity or you are watching

them from a close distance, and ensuring that your child is performing the activity in a safe, non-disruptive manner.

Parents are also financially responsible for any in-club house charges your children or juniors may make (i.e., at the Citrus Express deli) on your membership account.

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## **KIDS WORLD CHILDCARE CENTER**

Renaissance ClubSport is proud to offer a professionally supervised childcare center for use by the children (ages 6 weeks to 12 years) of our members and guests. Kids World offers children a variety of enrichment activities, including arts and crafts, organized games, story times, specialty classes, and more.

To provide a handy guide for parents and to ensure a safe and enjoyable experience in Kids World for all children, we have put together the following guidelines for utilizing our childcare services:

- Infants ages 6 weeks to 12 weeks who are on a membership receive one hour and 15 minutes of complimentary child care services per day. This is the maximum length of time infants may stay in Kids World.
- Children ages three months to twelve years who are on a membership receive three complimentary hours of child care services per day.
- After three hours, an overtime fee will apply. The maximum continuous amount of time a child may be in Kids World is four hours.
- Service is available for children that are not on a parent's membership and also for children of a member's guest at an hourly childcare fee.
- Prior to a child's first visit, we ask parents to complete a Medical Release Form, which will be kept on file in Kids World for use in the event of an emergency.
- Only parents or legal guardians may check children in and out of Kids World.
- Each child on a membership will have his or her own membership card (makes them feel important!) and will use it to check in to Kids World.
- At check-in, each child age 5 and under will be given a numbered tag to wear and the parent will be given a matching tag. Only the parent or legal guardian who checked in the child and presents the matching tag will be allowed to pick up the child.
- For the health and wellbeing of all children, those who are sick cannot participate in Kids World. If a child becomes sick or shows signs of illness while in Kids World, the parent will be notified to pick up the child.
- Please ensure that diapered children are dry and clean before bringing them to Kids World. We know "poop" happens; parents are welcome to use our diaper changing station or to provide us with extra diapers for your child so we can take care of it.
- Lunches or snacks may be brought into Kids World, but may only be consumed during designated times and in the designated snack area. Beverages must be in plastic, non-spill containers.
- Please place your diaper bag, backpack or other personal items in a cubby. Children's belongings should be labeled. We recommend that children not bring items of value to the club.
- Parents must remain on RCS premises while your children are in Kids World.
- Children must follow the direction and instruction of the staff. Behavioral problems, such as biting or fighting, or other incidents that require discipline and compromise the safety of other children may result in suspension of childcare privileges for a defined period. Appropriate action will be determined on a case-by-case basis.
- If a child is upset or uncomfortable for a period of 15 minutes or longer, the staff may request parental assistance.
- Further specifics on our childcare center policies are available in the Kids World Parent Handbook.

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## **FITNESS CENTER**

Constantly growing to meet the changing needs of today's health and fitness-conscious member, Renaissance ClubSport features one of the most contemporary and diverse Fitness Centers in the

industry. Along with a wide variety of equipment for cardiovascular, strength, and flexibility training, we offer a great selection of wellness programs and services, led by educated, certified instructors and trainers.

For the safety and comfort of all members, we've put together the following fitness policies and etiquette guidelines:

- There is a Fitness Attendant on duty in the Fitness Center during all hours of operation. They are there to help you, so if you have any questions, please ask. If you are unfamiliar with any piece of cardio or weight equipment, they will be glad to show you how to use it properly and safely.
- Please comply with any request made or guidance provided by a Fitness Attendant.
- All new members are encouraged to complete the Members First Program.
- Beverages in plastic, non-spill containers are permitted in the Fitness Center, but please, no food.
- Cell phones are not allowed in the Fitness Center.
- Please use a locker in the locker room to store your athletic bag or other personal items, and do not bring them with you into the Fitness Center.
- Please adhere to a 30-minute time limit on cardio equipment when others are waiting.
- The club provides assorted magazines and newspapers for those interested in reading while working out on the cardio equipment. Please return reading materials to the magazine racks after use.
- Most pieces of cardio equipment have built-in televisions – just bring your headphones to plug into the jack on the equipment if you'd like to watch TV while working out. Some pieces also have an iPod jack so you can enjoy your own music or other entertainment while exercising.
- Return all cardio equipment to zero speed and elevation (where applicable) after use. Never exit a treadmill with the belt still moving, or step onto a treadmill with a moving belt. Stand on the sides of the treadmill before you step onto the belt in order to ensure that the belt is not moving.
- Perform weight lifting exercises properly, safely, and under control at all times. Please do not drop or slam weights.
- Workout towels are provided; please put used towels in one of the Fitness Center or locker room towel bins.
- Disinfectant wipes are provided; please wipe perspiration off the cardio or weight machines after use.
- As a courtesy to your fellow members, please return all dumbbells, weight plates, and handles to racks after use.
- When performing more than one set on weight equipment, allow others to “work in” between your sets.
- No equipment (i.e., dumbbells, physio balls, stretching mats, etc.) in the Fitness Center may be taken to other parts of the club.

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## **GROUP FITNESS STUDIOS**

Renaissance ClubSport boasts a highly experienced, talented, and professional team of Group Fitness Instructors - second to none in southern California. Our group fitness schedule features a wide variety of classes daily, offering something for all fitness levels and interests.

The following guidelines are in place to ensure the safest and best possible group fitness experience for everyone:

- Please do not bring personal belongings, except a towel and plastic, non-spill water bottle, into the studios. Cell phones are not allowed.
- All studio equipment must stay in the studio or storage area. Body bars, tubing, weights, and so on, may not be taken to other areas of the club.
- Specific instructors are assigned to each class. However, should illness or emergencies arise, another highly skilled instructor will substitute.
- Please courteously wait for a class in progress to officially end before entering the studio for the next class.

- When you arrive for class, you may set up your equipment (step, mat, etc.) but not save a space or set up for another participant.
- Please be prompt for class. For safety reasons, do not enter a class more than ten minutes late. If you are late, please do not interrupt the flow of the class, and take responsibility for your own warm-up.
- Please follow the instructor's direction and the class format, with allowances for modifications due to physical limitations or fitness levels.
- As a courtesy to the instructor and fellow participants, please do not carry on long or loud conversations during class.
- For classes with sign-up requirements, you may sign in only for yourself.
- If you are just beginning an exercise program or have any medical concerns, please inform your instructor prior to class.
- The studios are group programming areas, and are open only during scheduled class times.
- Classes may be canceled or rescheduled due to low participation.
- Participants must be at least 13 years of age (and must have completed the club's TeenFit certification) to attend adult classes on the Group Fitness Schedule.

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## AQUATICS CENTER

Renaissance ClubSport offers a resort-style outdoor aquatics center, featuring a 25-yard six-lane lap pool, an activity pool, a children's splash 'n play area, and a coed whirlpool. We offer swim lessons for all ages, and a varied schedule of aquatic exercise classes. All swimming pools are open year-round and heated during the winter months.

To ensure a safe and enjoyable aquatics experience for all, please follow these policies when using the aquatics center:

- **Lifeguards are not on duty at all times. All persons using the pools do so at their own risk.** When lifeguards are on duty, please follow their instructions at all times.
- Please wear proper swimwear; no cut-offs, shorts, leotards, or thong suits.
- Beverages in non-spill plastic containers are permitted in the pool area; please no glass bottles or containers.
- Infants and toddlers must wear swim diapers. Regular diapers are not allowed in the pool.
- Parents, please watch your children and assist us with enforcing pool rules. Please be in the pool within contact of your non-swimmer child, even if the child is using a flotation device.
- Please shower and rinse off any sun tan oils before entering the pools or whirlpool.
- For everyone's safety, we do not permit running, pushing, dunking, or general rough play in the pools or on pool decks.
- Please don't bring rafts, tubes, balls or water guns to the RCS pool.
- Kickboards, pull buoys, and hand paddles are permitted if used properly.
- No diving at any time.
- Please do not stand or sit on the lane lines at any time.
- Lap lanes are for continuous lap swimming. When the lap pool is busy, swimmers must share lap lanes, and should circle swim when more than two swimmers are sharing a lane.
- Persons wearing adhesive bandages or those with skin infections, open wounds, or any communicable disease may not enter the pools or whirlpool.
- Persons under the influence of alcohol or other drugs or medicines should not use the pools or whirlpool.
- Elderly persons, pregnant women, and persons with health conditions should consult with a physician before using the whirlpool.
- Children must be age 7 or older to use the outdoor whirlpool with their parent. Juniors aged 13 and older may use the outdoor whirlpool unaccompanied by a parent as long as they follow all guidelines for conduct and safe usage.
- Please use caution when using the outdoor whirlpool - long exposure may result in nausea, dizziness,

or fainting.

- RCS reserves the right to schedule programming (group fitness classes, swim lessons, birthday parties, camps, summer BBQ's, etc.) or private rentals in the pools or deck areas. Lap or open swimming may not be available at all times on all days.
- Do not use the pools alone.

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## **GYMNASIUM**

Renaissance ClubSport features a large gymnasium with one NBA-size basketball court that can be converted to two regulation size basketball courts. A divider curtain can be lowered to separate the courts. The gym floor is also lined and equipped for volleyball play. Besides open play in these sports, we offer leagues, tournaments, camps, and clinics. Court space is also programmed with selected fitness classes and other special activities.

For the benefit of all gym users, please abide by these guidelines:

- Water in a plastic, non-spill container is permitted in the gym; please no food, gum or other drinks/containers.
- To protect the wooden gym floor surface, please wear non-marking athletic shoes when participating in activities on the courts.
- RCS provides a full supply of basketballs and volleyballs in the gym. Please do not bring any personally owned balls to the club. Balls may not leave the gym.
- Please use a locker in the locker room to store your athletic bag or other personal items, and do not bring them into the gym.
- Unsportsmanlike conduct, including foul language, is prohibited and cause for expulsion from the facility.
- Please don't hang on the basketball rims or volleyball nets.
- Throwing or kicking balls against the walls or ceiling causes damage to the facility – please don't do it.
- When court monitors are on duty, courteously abide by their direction and instruction. They are there to help ensure a good playing experience for all players.
- Please follow all posted policies for pick-up play.
- RCS reserves the right to schedule programming (leagues, tournaments, camps, etc.) or private rentals on the courts. Open play courts may not be available at all times on all days.

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## **RACQUETBALL & SQUASH COURTS**

We have three racquetball courts and three squash courts. Court time is complimentary for all club members. RCS offers a full menu of racquetball and squash programs, from private and group lessons, to in-house leagues and tournaments. Challenge courts and ladders are also available to encourage play among a variety of members.

Court reservations may be made in one-hour increments at the Activities Desk up to three days in advance (for example, you would call on Tuesday to get a court reservation for Friday). You may also reserve a court online from the RCS web site. Online, phone and in-person reservations are taken as of 10:00am daily.

All players' names and the membership number of the reserving member must be provided to complete a reservation. A member may have his or her name (and may play) on one reserved court per day. If you desire additional playing time, you may participate in a club activity (lesson, league, challenge court) or you may request a "walk-on" court.

Please check in at the Activities Desk to claim your court; cancellation fees are charged for no-shows. A reserved court may be reassigned to walk-on players if the reserving member does not claim it within ten

minutes of the starting time. Abuse of court reservation privileges may result in suspension or termination of your membership.

Please follow these policies and court etiquette guidelines when playing on our racquetball and squash courts:

- Only RCS-employed racquetball and squash teaching professionals may provide instruction on club courts.
- Water in a plastic, non-spill container is permitted on the courts (but preferably left outside the court); please no food, gum or other drinks/containers.
- Proper court sport attire must be worn. No street clothes, crop tops, aerobic attire or jeans allowed. Shoes designed for sport court play, with non-marking soles, are required.
- Racquetballs and squash balls travel FAST – for your safety, we require that protective eyeguards be worn.
- Racquetball, handball, and wallyball may be played on racquetball courts. Squash may be played on squash courts. No other sports permitted.
- When claiming a court, please wait until the exiting players have finished a point or rally, then knock on the door to alert them you are entering.
- As a courtesy to players with a reservation following yours, please be ready to exit the court at the exact end of your reserved time.
- Racquet abuse or other unsportsmanlike conduct is prohibited.
- RCS reserves the right to schedule programming (leagues, tournaments, camps, etc.) or private rentals on the courts. Open play courts may not be available at all times on all days.
- Loaner racquets and eyeguards are available at the Activities Desk. Racquets, eyeguards, gloves and balls may be purchased in the Pro Shop.

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## **R SPA**

At R Spa our goal is to pamper and relax the body, soothe and calm the mind, and delight and uplift the senses. Through the provision of an extensive menu of massage, facial, and body treatments, R Spa is dedicated to enhancing your life ... mind, body and spirit. R Spa features nine treatment rooms and is located to the left of the main lobby.

- R Spa is open to club members, hotel guests and the general public.
- R Spa is open from 9:00am - 9:00pm Monday through Friday, and from 9:00am - 6:00pm on Saturday and Sunday.
- Appointments may be booked by calling 949-643-6700 or stopping by the Spa Reception Desk.
- We recommend that you schedule spa services at least one week in advance in order to secure the time that is most convenient for you.
- R Spa brochures, with complete descriptions of and pricing for all treatments and services, are available in the Spa.
- R Spa features a wide variety of massage techniques, body treatments, facial treatments, wet treatments, and specialized services such as microdermabrasion, hair removal, manicures and pedicures. Spa packages are available with an assortment of treatments.
- Please arrive twenty minutes before your appointment and check in at the Spa Desk. We recommend that you remove any make-up or jewelry prior to your treatment. If you would like to shower and enjoy the whirlpool, sauna or steam room to help begin the relaxation process, we suggest arriving forty minutes early.
- When you check in, you will receive towels, sandals, a robe and locker for your personal belongings. Please do not bring valuables to R Spa.
- If you are running late, please call ahead to let us know. Note that your late arrival will determine the length of your appointment. Your service will end on time so that the next guest is not delayed.
- Treatments you select are reserved especially for you. We require a minimum of 12 hours advance notice for canceling or rescheduling a single treatment, and 24 hours advance notice for spa

packages. Without notification, full payment will be charged.

### **R Spa Boutique:**

The R Spa Boutique features a wide variety of skincare and spa products; fitness, aquatic, and casual apparel, shoes, and accessories for men, women and children; and hotel sundries. The boutique is conveniently located in R Spa, adjacent to the main lobby.

- R Spa Boutique is open from 9:00am - 9:00pm Monday-Friday, and 9:00am - 6:00pm on Saturday and Sunday.
- The boutique carries other specialty items, including Renaissance ClubSport logo gear, workout bags, sunglasses, racquetballs, squash balls, eyeguards, and gift items.
- Complimentary gift bags are available for gifts purchased in the Boutique.
- Returns are gladly accepted (for store credit, exchange or refund) when merchandise is returned in new condition within 30 days of purchase, accompanied by the receipt and original tags.

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## **DINING**

### **Citrus Fresh Grill:**

A distinctive feature of Renaissance ClubSport's social experience is found in the heart of the atrium, at the Citrus Fresh Grill. Citrus will feature flavorful cuisine with a health vibe, thoughtfully prepared so each menu item is less than 485 calories. We use market-fresh products and organic items to enhance our new world cuisine. Our emphasis is on serving great-tasting, nutritionally balanced meals prepared naturally to bring out their true and vibrant flavors. Citrus Fresh Grill is the focal point of the dynamic union of our four-diamond hotel and first-class fitness resort.

- Citrus Fresh Grill is open to hotel guests, club members and the general public.
- The restaurant will offer a breakfast buffet and menu service for lunch and dinner, seven days a week.
- Breakfast is served from 6:00am to 11:00am daily. Stop by for lunch between 11:00am and 2:00pm. Dinner service begins at 5:00pm and continues through 10:00pm.
- Seating is available indoors or outdoors on the patio overlooking our beautiful aquatics center. On chilly evenings, gather around our fire pits for warmth and great conversation.
- Dinner reservations are recommended.

### **Citrus Bar:**

Centrally located within the open, airy expanse of our beautiful atrium, the Citrus Bar is the perfect rendezvous spot to meet a friend or business associate. Enjoy casual conversation and signature spirits; all items from the Citrus Fresh Grill menu may be ordered at the Bar. Sports enthusiasts will love our "TV Wall" providing maximum sportscast coverage.

- Citrus Bar is open to hotel guests, club members and the general public.
- The Bar will offer a fine selection of spirits, wines, beers, and signature specialty libations, along with the full Citrus Fresh Grill menu.
- On Sunday through Thursday, the Citrus Bar is open from 11:00am to 11:00pm. On Friday and Saturday, we are open 11:00am to 12:00am.

### **Citrus Express:**

Citrus Express is open from morning to night to offer snacks and light fare to members on the go. For breakfast, choose from hot and cold cereals, fresh baked goods, fruits, yogurts, and specialty smoothie and coffee drinks. All day, Citrus Express will feature a variety of deli sandwiches, wraps, and salads.

- Citrus Express is open to hotel guests, club members and the general public.
- Menu items may be taken to go, or you may "eat in" too; feel free to take a seat at one of the tables by the Express counter or in the lobby "Great Room".

- Stop by Citrus Express any time between 5:30am and 8:00pm daily.

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## **LOCKER ROOMS**

Renaissance ClubSport's luxurious men's and women's locker rooms provide many amenities for your convenience. Towels are complimentary; showers are stocked with shampoo, conditioner, and liquid soap; vanity counters feature hair dryers, lotion, and hair spray; scales and member telephones are also available.

Please keep in mind the following policies when using the locker rooms:

- Cell phone use is NOT permitted in the locker rooms – no exceptions.
- Children ages 12 and under are not allowed in the adult locker rooms. Juniors age 13+ may use the adult locker rooms, but boys and girls ages 13-15 must be accompanied by a parent or adult guardian during the prime time hours of 5:00pm to 9:00pm Monday through Friday.
- Regular lockers are for day use only. Please do not leave your belongings in lockers overnight.
- The Digi-lock system is installed on all lockers. To lock a locker after putting your belongings in it: shut the door, press the "C" button, then any four numbers, then press the "key" sign. A blinking red light will indicate that the door is locked. To open your locker, simply repeat the above steps.
- We recommend that you do not leave valuables in day-use lockers. The club is not responsible for any items lost or damaged on club property.
- Please be neat; place used towels in bins and close locker doors.
- Be considerate of others waiting when using the showers, restroom stalls or hair dryers. Do not use the showers or restroom stalls as changing booths.
- If shaving in the shower, please carefully dispose of your used razor.
- Locker room amenities are provided for your use while at the club. No amenities or containers may be removed from the locker rooms.
- Water in a plastic, non-spill container is permitted in the locker room; please no food or other drinks/containers.
- Use caution when walking on tile surfaces as floors may be slippery when wet.

### **Family Locker Rooms:**

For the convenience of parents with children, our Family Locker Room is located adjacent to the men's and women's locker rooms with easy access to the aquatics center. This coed space has day-use lockers, two combination restroom-changing rooms, and two combination shower-changing rooms. Children through age 12 should be accompanied by a parent or authorized adult while in the Family Locker Room.

### **Executive Locker Rooms:**

For those who desire a permanent locker in a more private and exclusive locker room, Renaissance ClubSport offers Executive Locker Rooms for men and women. Executive Locker Room users pay an additional monthly fee that includes rental of a personal locker (full or half-length), daily laundering (wash, dry and fold) of workout clothing (24-hour turnaround service), and upgraded locker room amenities. Executive Locker Rooms are accessed through the regular locker rooms – a specially coded membership card serves as the "key" to gain entrance.

Personal lockers are limited in number, and available for rental on a first-come basis. If you are interested in upgrading to an "Executive" membership, please stop by the Membership Office. If you are already an "Executive" member and are interested in a private locker, please inquire at the Activities Desk.

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## **STEAM ROOMS, SAUNAS & WHIRLPOOLS**

Located in the men's and women's locker rooms, the steam room, sauna and whirlpool are great places to relax after a workout or before a spa treatment. Please keep the following safety and courtesy guidelines in mind when enjoying these facilities:

- **Lifeguards are not on duty. All persons using the steam room, sauna or whirlpool do so at their own risk.**
- **Due to high temperatures and/or humidity, the steam room, sauna and whirlpool can be dangerous to your health. Staying too long in a heated area is capable of causing overheating, unconsciousness and death. It is recommended that you consult your physician before use.**
- **Prolonged exposure is capable of inducing hyperthermia. Because there is no lifeguard on duty, you must monitor your own time and exit immediately if you experience any of the signs of hyperthermia, including an increase in internal body temperature, dizziness, lethargy, drowsiness and fainting.**
- Do not use if you are pregnant or have high/low blood pressure, heart disease, kidney disease, respiratory or circulatory problems, and/or other medical conditions that might be adversely affected by high heat and/or humidity.
- Do not use if under the care of a physician, if on medication or under the influence of alcohol.
- Persons with skin infections, open wounds or any communicable diseases may not enter the steam room, sauna or whirlpool.
- The steam room, sauna and whirlpool are open to members and guests ages 13 and above.
- Recommended use is three to five minutes. Limit use to no more than 10 minutes. Please use clock to monitor your own time.
- Wait at least 10 minutes after exercising before entering.
- Please shower before use.
- Please sit on a towel when using the steam room or sauna.
- Please do not use steam room or sauna for changing or drying clothes.
- Please do not use steam room, sauna or whirlpool for exercising or stretching.
- Please do not sleep in the steam room, sauna or whirlpool and do not use alone.
- The following are not permitted: shaving, eating and drinking, street/workout clothes and shoes, oils fragrances (including eucalyptus) and other body or facial treatment products.
- Lights are to remain on while in use.
- Please do not place combustible materials on the sauna heater at any time.
- Please do not pour water on sauna rocks or heating elements.
- Please pick up paper cups, newspapers and towels after use.
- Use caution when walking as floor may be slippery when wet.

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## **HOTEL GUEST ROOMS**

Renaissance ClubSport Aliso Viejo features 174 spacious, tastefully decorated guest rooms, including five luxurious suites. Guest rooms include exquisitely comfortable beds, a “spa style” bathroom with oversized tub, and a large work desk with high quality lighting, complimentary high-speed internet access, and a two-line speaker phone.

Our four-diamond hotel is part of the Marriott family of fine hotels and resorts worldwide. Marriott brands include Marriott, Renaissance, Renaissance ClubSport, Ritz-Carlton, Courtyard, Residence Inn, Fairfield Inn & Suites, TownePlace Suites and SpringHill Suites.

When friends and family visit, or when corporate clients come to town, arrange for them to stay with us... we guarantee they'll be impressed and delighted. And during their stay, they'll have full membership privileges at the club alongside you.

As an added benefit for club members, Renaissance ClubSport will periodically offer special room rates for your family, friends, and business associates. Inquire in the Hotel Sales Office, located on the left side of the main lobby.

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## **BANQUET & MEETING SPACE**

Renaissance ClubSport offers 5,500 square feet of flexible meeting and banquet space that can be

partitioned into four rooms - ranging in size from 350 to 2,900 square feet. Our banquet and meeting rooms are located on the lobby level of the hotel. In tandem with our meeting rooms, we have a resort-style outdoor patio and pool area, facilitating cocktail receptions and other outdoor functions.

Along with banquet and meeting space, select club facilities may also be rented for private or corporate events. Our general policy for club facility rentals is to schedule them during off-peak times in order to minimize any impact on members' use and enjoyment of the club.

Our experienced banquet and event staff are available to assist you in event planning, coordination, promotion and direction. We have gourmet catering menus perfect for any event, from meetings and seminars to receptions and parties. Our audio/visual services partner can meet all your A/V needs and ensure the success of any function you book with us.

Club members receive special pricing when booking a function or renting facilities at Renaissance ClubSport. Contact our Event Manager for more information.

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### **GIFT CARDS**

Renaissance ClubSport gift cards make great gifts for birthdays, anniversaries, and special holidays like Christmas, Valentine's Day, Mother's Day, and Father's Day. You can give the gift of health, fitness and fun with a gift card for just about any program or service RCS offers. Ideas include: spa packages, dinner for two at Citrus Fresh Grill, private training sessions, nutrition consulting, boutique merchandise, racquetball or squash lessons, and club memberships. Gift cards may be purchased at the Activities Desk or in R Spa.

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### **RECIPROCAL USE**

As an RCS-Aliso Viejo member, you receive reciprocal use privileges at all Leisure Sports-managed ClubSport and Renaissance ClubSport properties. There are three ClubSport facilities in Northern California (Pleasanton, Fremont, and Walnut Creek), one in Tigard Oregon (just south of Portland), and one in Henderson, NV (next to Las Vegas). There is one other Renaissance ClubSport facility in Walnut Creek, CA. The following policies apply when you visit other ClubSport or Renaissance ClubSport locations:

- As a Premier member, you may visit other ClubSport/Renaissance ClubSport locations a total of two times per month on a complimentary basis. After your second visit in a month, you may continue to use other CS/RCS locations by paying the standard guest fee.
- Gold and Executive members may visit any ClubSport/Renaissance ClubSport location on a complimentary, unlimited basis. To upgrade to our Gold or Executive membership level, visit our Membership Office.
- You must present your membership card and a photo ID and sign in the Guest Register at the Service Desk when you visit other clubs. Admittance will not be permitted without these forms of ID.
- You may use the racquetball and squash courts at other locations on a complimentary basis, and you may pay a "tennis guest fee" to use the indoor or outdoor tennis courts at ClubSport Pleasanton, Fremont, Valley Vista and Green Valley. All court reservations may be made on a same-day basis.
- You may use Kids World services for your child (aged 3 months to 12 years) at other CS/RCS facilities for three complimentary hours if your child is on your membership at RCS-AV; otherwise an hourly childcare fee will apply.
- You may bring one guest. Regular guest fees apply.
- Purchases at reciprocal clubs may be paid with cash, credit card or check. Your in-house membership account charge privileges apply only at your home club.
- If you stay at the hotel at Renaissance ClubSport Walnut Creek, you will receive club membership privileges throughout the length of your stay.
- Any special "perks" of your membership (i.e., complimentary valet parking for Executive members)

apply only at your home club.

- If any CS/RCS location offers any type of member discount on club services or products, you will receive that discount when you visit the property as a reciprocal use guest. Note that the discount offered (if any) at other properties may be different than member discounts offered at RCS-Aliso Viejo.
- A list of reciprocal use clubs, with addresses and phone numbers, is available in the Membership Office or at the Activities Desk. It's a good idea to call ahead for directions and to get answers to any questions you may have before your arrival. You can also go to [www.clubsports.com](http://www.clubsports.com) or [www.renaissanceclubsport.com](http://www.renaissanceclubsport.com) to view property features, group fitness class schedules, hours of operation and property policies before your visit.

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## **IHRSA PASSPORT**

Renaissance ClubSport is a member of the International Health, Racquet and Sportsclub Association (IHRSA), an association of quality clubs throughout the U.S. and internationally. As a member of our club, you have access to over 3,000 clubs worldwide. Guest fees may apply; at many clubs, they are reduced for IHRSA club members. If you are planning a trip and you want to include working out in your travel plans, stop by the Activities Desk or search [www.healthclubs.com](http://www.healthclubs.com) to get a list of participating clubs in your destination area.

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## **GENERAL CLUB POLICIES**

Renaissance ClubSport's Rules and Regulations have been established for the benefit of all members and guests. The rules contained herein are not all inclusive. RCS management reserves the right to add, amend, or delete the rules from time to time. Additional rules may be posted in the club, on the web site, or on printed notices.

- For the health and wellbeing of our members, RCS observes a no smoking policy. Smoking is not permitted in the club or on RCS property.
- For the comfort of our members we cannot allow solicitation of any kind (i.e., charitable, religious, political, business) toward any club member, guest or associate on RCS property. Outside materials may not be posted or distributed in the club, unless authorized by RCS management.
- RCS employs a team of trained experts to provide our members with safe health and fitness training. Therefore, instruction or training by unauthorized personnel is prohibited.
- All RCS members and staff are entitled to a respectful and courteous environment — loud, offensive, abusive, profane or bothersome behavior will result in expulsion from the club.
- Creating and maintaining a sanitary environment is extremely important to us — please do not spit or leave gum in the water fountains.
- Maintaining a club that is clean and aesthetically appealing is an ongoing mission. This is your club and your assistance in identifying destructive behavior is greatly appreciated. Vandalism or mistreatment of club property is costly and will not be tolerated. Violators will be financially responsible.
- The use, exchange or sale of anabolic steroids is strictly prohibited on the premises. Use of steroids to increase strength or growth can cause serious health problems. Steroids can keep teenagers from growing to their full height; they can also cause heart disease, stroke, and damaged liver function. Men and women using steroids may develop fertility problems, personality changes and acne. Men can also experience premature balding and development of breast tissue. These health hazards are in addition to the civil and criminal penalties for unauthorized sale, use, or exchange of anabolic steroids.
- Members are reminded to keep their belongings safe. RCS is not responsible for the loss of or damage to personal property brought into the club or onto club property.
- For your convenience we maintain a Lost and Found system. If you have misplaced an item please inquire at the Activities Desk. Also, if you find a misplaced item please give it to an RCS associate. We take pride in reuniting lost items with their owners. All found items will be held for a minimum of 15

days. Unclaimed items will be donated to charity.

- Any member failing to abide by club policies may be subject to membership suspension or termination. RCS staff has the final decision regarding any problems or disputes.
- Club Management reserves the right to suspend or terminate the membership or membership privileges of any member or guest for any conduct that is contrary to the Club's best interest and/or presents a conflict of interest.

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### **CLUB CHARGE ACCOUNTS**

Renaissance ClubSport is happy to provide club charge privileges to members with individually owned memberships on the EFT (Electronic Funds Transfer) authorization payment plan. This payment plan gives you the flexibility to charge purchases of goods or services throughout RCS to your membership account. One exception is that hotel room nights may not be charged to your membership account. Per your choice, your RCS in-house purchases will be charged to your credit card or checking account; the only card you need to carry is your membership card.

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### **MEMBERSHIP ACCOUNT POLICIES**

Purchasing a membership at Renaissance ClubSport grants you the right to use and enjoy our facilities in accordance with the club's Rules and Regulations. Membership does not grant or carry with it any interest in the property or assets of the club, and does not give any right to members to participate in the management of the club, financially or otherwise.

As an easy reference, here is a list of important information regarding your membership account.

- **Monthly Dues.** RCS shall, from time to time, determine the amount and terms of payment of dues which are payable by the members. The obligation to pay dues is not dependent on the availability of all the club's facilities or the member's frequency of use. Tournaments, repairs, maintenance of some facilities, and/or other occurrences may make it necessary for RCS to restrict the use of one or more of the facilities or to close the club temporarily. RCS will not reduce or suspend dues during times when facilities are not available.
- **Account Changes.** If any of your personal information (i.e., address, phone number, checking or credit card account) changes during the course of your membership, please report this change to the club. You may make the change online via our web site, stop by the Membership Office to provide the new information in person, or mail us a note with the new information.
- **Membership Downgrades.** A membership downgrade must be completed at the club by the 15th of any month to be effective the first of the following month. Your account must be current. A service fee for the status change will be charged.
- **Inactive Status.** Up to one time per year, you may request to put your membership on inactive status, for no less than two and up to six months, should a medical condition or temporary relocation keep you from use of the club facilities. The request must be submitted in writing by the 15th of any month to be effective the first of the following month; approval is at the sole discretion of RCS management. A monthly inactive fee will be charged, and any account balance must be paid in full prior to going on inactive status. Months are not pro-rated.
- **Membership Resignation.** A member with a current account balance may resign from membership by completing an official Renaissance ClubSport Exit Form, which may be obtained from the Membership Office. A signed copy of this Form is the only accepted verification of intent to cancel. Notification by telephone is not acceptable. You may submit your resignation request at any time during the month; it will be effective 30 days from the receipt of your written notice.
- **Suspension and Termination.** RCS reserves the right to suspend or terminate the membership or privileges of any member for failure to comply with club rules and regulations, or for any conduct RCS determines to be improper or contrary to its best interests, or for nonpayment of dues or other charges for a period greater than 30 days. Suspended or terminated members remain liable for all

dues or other indebtedness incurred prior to and during the suspension or termination, and are not entitled to a refund of any fees, dues or charges paid.

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### **MEMBER TELEPHONES**

Telephones available for member use are located in the locker rooms and executive locker rooms. Local calls may be dialed directly.

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### **EMERGENCY PROCEDURES**

At Renaissance ClubSport, your safety is our first concern. Please take a moment to review these emergency procedures.

- If you witness an emergency or accident, please advise a staff member immediately. You may also dial “0” on any club phone, which will connect you with our “Delighted to Serve” Operator.
- Should a member or guest become injured while at RCS, club staff is not permitted to provide transport. RCS reserves the right to call emergency rescue services.
- In the event of a facility-wide emergency (i.e., fire, bomb threat, earthquake, etc.), we require the cooperation of all members in the club to follow the direction of club staff, and to evacuate the building immediately, if requested to do so.
- All members are encouraged to be CPR certified. The club provides CPR training classes for a nominal fee.
- First aid kits are located at the Front Desk and in Fitness. Facilities are equipped with an AED unit.

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